

EMPLOYMENT LAW TRAINING HUMAN RESOURCE TRAINING ELEARNING COURSES

BIBBY CONSULTING & SUPPORT | BRUNSWICK COURT | BRUNSWICK STREET | NEWCASTLE UNDER LYME | STAFFORDSHIRE | ST5 1HH



EMPLOYMENT LAW TRAINING SERVICES PRICE LIST

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BIBBY CONSULTING & SUPPORT TRAINING SOLUTIONS

All of our training courses can be carried out at either our training centres around the UK or at your own premises. For a full list of our Health & Safety training courses and to also hear about the range of online training courses that we provide, please call our training department on telephone: **08453 100 600** or email: **training@bibbycas.com**

HR & EMPLOYMENT LAW

▶ CREATING AN ATTENDANCE CULTURE

All you need to know on the complex issue of absence, including how to introduce policies which will help to reduce your absence costs and increase your profitability.

Half Day from : Full Day from
£495 : **£875**

▶ DISCIPLINE & GRIEVANCE

Providing you and your management team with the knowledge needed to comply with the law and develop skills in managing situations effectively and efficiently.

Half Day from : Full Day from
£495 : **£875**

▶ DOWNSIZING AND REDUNDANCY MANAGEMENT

This is one of the biggest challenges for any organisation. We give a comprehensive guide as to why it is important to follow the procedure and identify practical steps to keep you on the right side of the law.

Half Day from : Full Day from
£495 : **£875**

▶ EFFECTIVE APPRAISALS

Our course will provide your managers and supervisors with the understanding of how to approach appraisals correctly and conduct them effectively, thereby making the process a valuable experience.

Half Day from :
£495 :

▶ EQUALITY AND DIVERSITY

We explain the legal principles behind equality and diversity including the Equality Act 2010. We also look at the commercial benefits of having an Equal Opportunities policy.

Half Day from : Full Day from
£495 : **£875**

▶ INTERPERSONAL SKILLS

This course will provide you with a good understanding of how interpersonal skills are essential to good people management and how to put those skills into practice.

Half Day from : Full Day from
£495 : **£875**

▶ LEADERSHIP AND TEAM DEVELOPMENT

Suitable for executives and managers from a range of disciplines, the programme is designed to develop individuals in line with the tough and demanding business environment of today.

Half Day from : Full Day from
£495 : **£875**

▶ PEOPLE MANAGEMENT

The objective of this course is to provide a broad understanding of essential people management processes and procedures, including Performance, Discipline, Absence Management, Discrimination and Grievance.

Half Day from
£495 : Full Day from
£875

▶ PERFORMANCE MANAGEMENT

This course will help you to get the best from your employees, which in turn will help to stop the drain on your business of poor performance. We explain the tools that will enable you to develop them whilst resolving any performance issues quickly and efficiently.

Half Day from
£495 : Full Day from
£875

▶ PREVENTING HARASSMENT AND BULLYING

We will provide you with the procedural tools and help you develop the skills needed to tackle harassment and bullying in the workplace and reduce your exposure to claims.

Half Day from
£495 : Full Day from
£875

▶ RECRUITMENT WORKSHOP

Getting recruitment wrong can cost up to 2.5 times the salary plus the non-financial implications. Our course identifies the best ways to complete this process and help you attract the right candidate for your business.

Half Day from
£495 : Full Day from
£875

▶ TUPE TRANSFERS

This course will provide you with the knowledge to project manage a transfer, consult with staff/unions and make sound judgements on changes to the workforce.

Half Day from
£495 : Full Day from
£875

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